Welcome to Trailforks! Santa Cruz Mountains Trail Stewardship (SCMTS) uses Trailforks to report on the condition of the trails we maintain. We also receive notifications when trail reports are submitted by the public for these trails. By submitting trail reports, you are playing an active role in trail stewardship — thank you! Before we dive in and learn about all these cool features we need to start with the basics.

### How to Create a Trailforks Profile:

**Step 1:** Navigate to [Trailforks.com](https://www.trailforks.com) on your desktop/laptop and click the ‘login’ button in the upper right-hand corner.

**Step 2:** Login if you already have an account with Trailforks or click on ‘join now.’ Keep in mind that Trailforks is owned by Pinkbike and they share account credentials across platforms.
Step 3: Fill out your account information. Please make sure to link an email account that you check regularly.

Step 4: Once you have gained access to your account, search for ‘Santa Cruz County’ in the upper right-hand corner of your home screen.
Follow instructions at this link to subscribe to this region. You will most likely NOT want to receive email notifications for the entire region. Make sure to edit this when you subscribe.

**Step 6**: Use the search query to look for your desired trail/s. Follow instructions at this link to subscribe to your desired trail/s if you wish. You may subscribe to email notifications for your favorite trail/s. This way you will receive an email when others report on the trail/s.

Please navigate around the website and become familiar with the layout. If you are having any issues with any of the above steps, please email SCMTS Trails Stewardship Coordinator at trailstatus@santacruztrails.org.

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**How to Create a Trail Report:**

Now that you’re signed up on Trailforks, let’s learn how to create a trail report out in the field.

**Step 1**: Download the Trailforks app. Below is a photo of what the app looks like in the app store.
**Step 2:** Launch the app and tap the button ‘login’.

![Login screen](image)

**Step 3:** Login using your Trailforks/Pinkbike credentials.

![Login screen](image)

**Step 4:** Once directed to a new page, you will see ‘logged in as’ next to your username. This confirms that you now have access to the app.
Step 5: Tap on the three lines parallel to one another in the upper right-hand corner. You will see a pop-up menu of options like the image below.
Step 6: Tap on ‘trail reports’ and you will be directed to a new page like the image below. Once here tap the ‘+’ sign in the upper right-hand corner of your screen.

![Nearby Reports](image)

Step 7: Complete all details in your trail report.

![Write Report](image)
Trail Report Details:

**Trail:** Tap on the trail that you’d like to report on.

**Status:** If there is something that is really dangerous on the trail make sure to mark ‘significant issue/amber’ or ‘closed or major issue/red’, so that other riders are alerted to what you’ve seen. Please make a separate report for this and make sure your GPS location is documented.

**Condition:** Options include unknown, snow packed, snow covered, snow groomed, freeze/thaw cycle, icy, prevalent mud, wet, variable, ideal, dry, very dry. While some of these options might not apply to your area/trail use your best judgement to alert other riders of current conditions.

**Description:** Please write a short and clear, yet detailed description of what issues you found. Keep note of the work that needs to be done and where it is on the trail so that you can write this down in your report once you’re done walking the trail.

**Work Report:** Please make sure to check the box that says work report.

**Photo:** Please add a photo/s if possible so that an SCMTS staff member can estimate the work needed to fix any issues. We do not expect you to add a photo for every branch that needs clipped back or each drain that needs cleared. Photos should only be used for larger maintenance items that need to be reviewed by staff (any digging or modification of the trail tread).

Make sure that ‘save current GPS location’ is on for each report you submit.

If you hit submit and you are out of cell range your report won’t be processed until you open the app while using cell coverage or wifi. Please make sure your report processes once you get home. You can also add a trail report via your desktop browser if you prefer to not use your phone. Login and click on ‘reports’ in the top menu bar. Click on ‘submit report’ and fill out the sections described above. Please make sure to include photos like you would in the app.

If any of this information was confusing, please watch this short video put together by Trailforks staff.

**Thank you!**

We hope that Trailforks is a good resource for trail reporting and is easy to use. If you are having any issues please email the SCMTS Trails Stewardship Coordinator at trailstatus@santacrustrails.org and they will be more than happy to help you out.